



Stone Presbyterian Church

8 SOUTH PARK ROW
PO BOX 33
CLINTON, NY 13323
stonepres.org

315-853-2933 (office)
315-853-1948 (fax)
stonepres@verizon.net
www.facebook.com/stonepres

FACILITY USE REQUEST

Requester Name _____

Address _____

Telephone _____

E-mail _____

Name of organization _____

Address _____

Telephone _____

E-mail _____

Form of organization (private party, corporation, partnership, unincorporated association, public school, private school, government entity, etc.) _____

Are you a religious organization? _____

Room(s) desired and number of hours (per use/event):

Sanctuary____ Norton Room____ Dining Room____ Kitchen____ Meeting Room____

Church facilities/equipment requested _____

Desired dates and times _____

Number of people expected _____

Type of event _____

Other pertinent information _____

Requester Signature: _____ Date _____

[FOR CHURCH USE]

Approved YES _____ NO _____

Property Committee/Pastor: _____ Date _____



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FACILITIES USE AGREEMENT

Pursuant to the "Facility Use Request" (attached) it is agreed that _____ (hereafter called the "Licensee") may use the room(s), facilities and equipment of Stone Presbyterian Church as requested with the following terms and conditions:

- 1) Charges payable seven days in advance \$ _____
- 2) This agreement grants a personal license only and does not create a tenancy. It may not be assigned to or used by any other organization or person. It may be revoked or canceled by the Church without liability at any time for any reason. If canceled by the Licensee, a cancellation charge of \$ _____ will be paid to the Church.
- 3) The room(s), facilities, and equipment will be left in the same condition or better following the event. Licensee is responsible for all damage, repairs and replacements to the Church.
- 4) Licensee agrees not to violate any applicable laws, regulations or ordinances, and will pay any and all fines, penalties, taxes, and increased insurance premiums, if any in any way arising from such use. Licensee will not interfere with any other uses or activities of the Church. Licensee represents that it is licensed and legally authorized to conduct the events contemplated hereunder.
- 5) There will be no smoking in any church building and no use of alcoholic beverages on the Church property. No Church property will be used for political purposes. No device that produces flames, sparks, or explosives will be used in or about the Church.
- 6) Licensee agrees to conduct its activities and to supervise and control its Participants in all ways consistent with the primary use of said facilities as a Church and to prevent any use or conduct which would interfere in any respect with the religious status and not for profit use of the Church and its property.
- 7) Licensee agrees to defend, indemnify and hold harmless the Church, its officers, members, clergy, staff, agents and volunteers from all claims, losses, costs, obligations and liabilities for injury to any persons or for damages to or loss of property of any kind in any way arising out of Licensee's use hereunder, whether or not arising from any negligence, fault, or legal liability of the Church or its officers, members, clergy, staff, agents or volunteers.



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- 8) Licensee, as a condition of its use, will deliver to the Church at least seven days prior to its use hereunder a certificate of insurance or endorsement in Licensee's insurance contract giving evidence that Licensee will be covered during the event(s) or duration of Licensee's use by a policy or policies of insurance providing at least: Comprehensive General Liability, minimum of \$1,000,000 Combined Single limit for Bodily Injury and Property Damage, including Blanket Contractual Products Liability (if food is to be served at Licensee's event(s) and Workers Compensation coverage (if applicable); and, if Licensee is a corporation, written evidence of Licensee's status under I.R.C. 501(c)(3); and such other items as may be requested by the Church hereunder.

- 9) For the insurance company issuing the certificate of insurance the description of operation must contain the following wording,
"The Stone Presbyterian Church and all hierarchal governing bodies concerned with the adoption and enforcement of needful laws and regulations, doctrine and worship for the established denomination of which you are a member are named as an additional insured."

Licensee Signature: _____ Date _____

Property Committee/Pastor: _____ Date _____
Property Committee/Pastor